

Miami Dade Legal Support Association

From: **Linda McGrath-Cruz**
Scholarship Chairperson
PO Box 565691
Miami, FL 33256

Re: 2012/2013 Miami Dade Legal Support Association
Student Scholarship

This letter is to announce the availability of two \$1,000 scholarships to qualifying high school seniors or college students interested in a law-related career, including, but not limited to legal assistant, legal secretary, paralegal or attorney.

Scholastic ability and leadership qualities are the primary criteria for consideration. A minimum 3.0 GPA is required for eligibility and the student must attend, or have been accepted by, an accredited college, community college or university in the State of Florida. Students may be reimbursed with appropriate receipts as outlined in Paragraph 5 of the attached application.

APPLICATIONS MUST BE POST MARKED BY FEBRUARY 1, 2013

LATE OR INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

We would appreciate it if you would post notice of this scholarship opportunity on your school's bulletin board and announce the availability of these funds to all students.

Please mail all completed applications to the address given above. If you have further questions, I can be reached at 305-753-2443 or lmc@miamifrp.com.

Miami Dade Legal Support Association 2012/2013 Scholarship Application

MUST BE POSTMARKED BY FEBRUARY 1, 2013

Applicants must be considering or currently working in a law-related field, such as legal assistant, legal secretary, paralegal or attorney, to name a few.

Applicant Information:

Name: _____ Date: _____

Address: _____ Phone: _____

Age: _____

School Presently Attending: _____

GPA: _____ Anticipated Date of Graduation: _____

Field of Study: _____

If still in high school, what college or university do you plan to attend: _____

Have you applied? Yes No Have you been accepted? Yes No

Have you applied for or are you qualified for any other scholarships: Yes No

Please list all other scholarships you have applied for or qualify for: _____

Are you employed? Yes No Employer Name: _____

If yes, does your employer provide tuition reimbursement? Yes No

Do you receive any tuition assistance (parents, scholarships, student loans)? Yes No

If yes, please describe the type of assistance you receive: _____

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ACKNOWLEDGMENT

Applicant acknowledges having read the above and understands the requirements for receiving scholarship funds. Applicant agrees to pursue a course of study in the area for which this scholarship is awarded, law-related curriculum as stated above. All monies not used within eighteen (18) months of the date of the award letter will be forfeited. Failure to maintain grades proving at least a 3.0 GPA, bills or paid receipts shall also be considered a default under the terms of this agreement and funds shall be forfeited. I understand that failure to comply with any of the above conditions may result in the discontinuance of award payments.

Sign: _____

Print Your Name: _____

Dated: _____

Miami Dade Legal Support Association 2012/2013 Scholarship Application

Instructions and Requirements for Consideration

In addition to your Application and Acknowledgement, you must include the following documents:

- If you are currently a student: an official transcript of grades showing your grade point average.
- If you are returning to school after a lengthy absence: your most recent transcript of grades, if available, and a detailed letter outlining your current employment and intentions for the future.
- A letter from your school principal, guidance counselor, teacher or employer profiling applicant's scholastic or work record, evidence of leadership ability in classes or on the job, and extracurricular activities, participation, character and personal traits.
- A letter from applicant with short biographical sketch including family, occupation, dependents, reasons for requesting financial assistance and outlining career objectives.
- Three letters of recommendation from persons other than relatives.

Student applicants must have, and must maintain a grade point average (GPA) of 3.0 or better to qualify. All scholarship money must be used within eighteen (18) months of the date of the award letter. Applicants must submit their grade reports in a timely manner in order to be eligible to receive unused funds. Payments may be made directly to the school or reimbursement made directly to the student after receipt of grade reports only if paid receipts are submitted within a reasonable period of time after the beginning of the semester.

Scholarship funds may only be used to attend a Florida accredited school. Funds may be used to pay tuition, dorm room and board fees, books, lab fees and school or training supplies as follows: Acceptable school or training supplies include a laptop (only if required by the school) and computer software (only if the student applicant is able to provide acceptable documentation from the school that such software is necessary to student applicant's legal course curriculum).

It is requested that the winner attend, as our guest, an awards dinner held in April or May in the Miami area.